

A G E N D A

JAMES CITY SERVICE AUTHORITY BOARD OF DIRECTORS

County Government Center Board Room

November 23, 2010

7:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

C. CONSENT CALENDAR

1. Minutes – October 26, 2010, Regular Meeting

D. BOARD CONSIDERATION

1. Establish February 22, 2011, Meeting as Public Hearing Date to Consider Reducing Grinder Pump Fee

E. BOARD REQUESTS AND DIRECTIVES

F. ADJOURNMENT to December 14, 2010

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AT A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE JAMES CITY SERVICE AUTHORITY, JAMES CITY COUNTY, VIRGINIA, HELD ON THE 26TH DAY OF OCTOBER 2010, AT 7:00 P.M. IN THE COUNTY GOVERNMENT CENTER BOARD ROOM, 101 MOUNTS BAY ROAD, JAMES CITY COUNTY, VIRGINIA.

A. CALL TO ORDER

B. ROLL CALL

Bruce C. Goodson, Chairman
John J. McGlennon, Vice Chairman
Mary Jones
James O. Icenhour, Jr.
James Kennedy

Robert C. Middaugh, Secretary
Leo P. Rogers, County Attorney
Larry Foster, General Manager

C. CONSENT CALENDAR

Mr. McGlennon made a motion to adopt the minutes.

The motion passed by a unanimous voice vote.

I. Minutes – September 28, 2010, Regular Meeting

D. BOARD REQUESTS AND DIRECTIVES

Mr. McGlennon asked about the impact of the weather on the revenues.

Mr. Foster stated that the report has been prepared and would go forward in the Board mail.

Mr. Icenhour asked about a recent meeting about a potential reverse osmosis plant for the County.

Mr. Foster stated that since water supply is a critical resource, the James City Service Authority (JCSA) has been evaluating evolving technology to treat tidal waters to become water sources for the region. He stated that there would be some time before additional water supply was needed, but by then the technology will be viable.

Mr. Goodson commented that there were possible reuses in the future stormwater requirements.

Mr. McGlennon thanked Mr. Foster for his action and attention to a citizen's complaint.

Mr. Goodson remarked on earlier comments during the Board of Supervisors meeting for a waiver from connection regulations. He stated that he saw some benefit in having the ability to do waivers. He asked for staff to come forward with language to be considered and provide professional opinions related to this matter.

Mr. Foster stated that could be done and asked for any guidance on the request at hand.

Mr. Goodson stated that he did not want this request to guide the language, but to evaluate a waiver policy.

Mr. McGlennon stated that he was interested in evaluating the issue and understanding why the waiver policy did not exist.

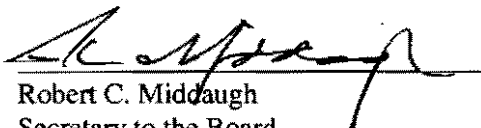
Mr. Goodson stated that was agreeable.

E. ADJOURNMENT to November 23, 2010.

Mr. Kennedy made a motion to adjourn.

The motion passed by a unanimous voice vote.

At 8:52 p.m., Mr. Goodson adjourned the Board.


Robert C. Middaugh
Secretary to the Board

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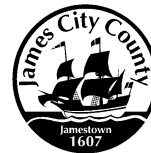
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Secretary to the Board



MEMORANDUM COVER

Subject: Establish February 22, 2011, Meeting as Public Hearing Date to Consider Reducing Grinder Pump Fee

Strategic Management Plan Pathway: 3.b - ensure ongoing operational costs are funded

Action Requested: Shall the Board approve the resolution establishing February 22, 2011, as Public Hearing date to reduce the Grinder Pump Fee to \$260 annually?

Summary: Grinder pump maintenance fees are based on the cost of providing the service. In early 2008 the Board approved an increase in the fee to \$300 annually and authorized including maintenance of the grinder pump "can" as part of the service covered by the fee. Over the past 32 months replacement of grinder pump "cans" and the costs of providing the service have been less than expected. Based on the less-than-expected cost to provide the service, the maintenance fee may be reduced to \$260 per year. The State Code requires a public hearing with a 60-day notice prior to amending sewer-related fees.

Staff recommends approval of establishing the February 22, 2011, meeting as a public hearing on amending the Regulations Governing Utility Service by reducing the Grinder Pump Maintenance Fee to \$260 annually, effective March 1, 2011.

Fiscal Impact: Reduced revenues will be offset by reduced expenses - \$10,000

FMS Approval, if Applicable: Yes No

Assistant County Administrator

Doug Powell _____

County Administrator

Robert C. Middaugh _____

- Attachments:**
- 1. Memorandum
 - 2. Resolution
 - 3. Notice of Public Hearing
 - 4. Regulations Governing Utility Service

Agenda Item No.: D-1

Date: November 23, 2010

M E M O R A N D U M

DATE: November 23, 2010

TO: The Board of Directors

FROM: Larry M. Foster, General Manager

SUBJECT: Establish February 22, 2011, Meeting as Public Hearing Date to Consider Reducing Grinder Pump Fee

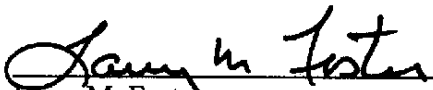
The Board of Directors is requested to establish the February 22, 2011, meeting as a public hearing on a proposal to amend the Regulations Governing Utility Service by reducing the Grinder Pump Maintenance Fee to \$260 annually.

In October 2007 the Board approved an increase in the grinder pump fee to \$300 annually. Simultaneously, with amending the fee the Board included covering the replacement of a failed grinder pump "can" as a component of the maintenance agreement and associated fee. In establishing the fee the James City Service Authority (JCSA) had determined that eight grinder pumps failed per year. The grinder pump can component of the fee was based on an expectation that failures would continue at this level.

A review of the number of failures over the 32 months since the additional coverage and fee was established indicates an average of three grinder pump cans per year have been replaced. Based on this failure rate, the \$300 per year fee can be reduced to \$260 annually.

Prior to amending water and sewer rates, the State Code requires a public hearing after publishing notice of the hearing twice in a local newspaper.

Staff recommends that the Board approve the attached resolution establishing the February 22, 2011, meeting as a public hearing on amending the Regulations Governing Utility Service by reducing the Grinder Pump Maintenance Fee from \$300 to \$260 annually.


Larry M. Foster

LMF/gb
PH-GPFee_mem

Attachment

RESOLUTION

ESTABLISH FEBRUARY 22, 2011, MEETING AS PUBLIC HEARING DATE

TO CONSIDER REDUCING GRINDER PUMP FEE

WHEREAS, the Grinder Pump Maintenance Fee established in the Regulations Governing Utility Service is based on the cost to provide the service; and

WHEREAS, based on experiences over the past 32 months the Grinder Pump Maintenance Fee can be reduced from \$300 to \$260 annually; and

WHEREAS, the Code of Virginia requires a public hearing with a 60-day notice prior to changing sewer-related fees.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the James City Service Authority, James City County, Virginia, hereby establishes its February 22, 2011, meeting as a public hearing on a proposal to amend the Regulations Governing Utility Service by reducing the Grinder Pump Maintenance Fee from \$300 to \$260 annually.

Bruce C. Goodson
Chairman, Board of Directors

ATTEST:

Robert C. Middaugh
Secretary to the Board

Adopted by the Board of Directors of the James City Service Authority, James City County, Virginia, this 23rd day of November, 2010.

PH-GPFee_res

JAMES CITY SERVICE AUTHORITY

NOTICE OF PUBLIC HEARING

ANNUAL GRINDER PUMP MAINTENANCE AGREEMENT CHARGE

The Board of Directors of the James City Service Authority will hold a Public Hearing on February 22, 2011, at 7 p.m., in the Building F Board Room, County Government Center, 101 Mounts Bay Road, James City County, Virginia, to consider the following:

Annual Grinder Pump Maintenance Agreement Charge will decrease from \$300 to \$260.

Public comments are invited at the scheduled Public Hearing. All interested parties are invited to attend. Comments, in writing, may be addressed to General Manager, James City Service Authority, P.O. Box 8784, Williamsburg, VA 23185.

The proposed Grinder Pump Maintenance Agreement Charge is proposed to be implemented March 1, 2011.

Larry M. Foster
General Manager
James City Service Authority

Daily Press - Display - November 27, 2010 and December 4, 2010

DISTRIBUTION: FMS Accounting - Charge to 101-100-0200
Toano Satellite Office
JCSA - Bob Smith
PH File

In situations where a new wastewater system has been installed by the Authority and whereas any applicant adjacent to this new system that has an existing septic system desires to secure wastewater service therefrom, the local facilities charge shall be waived for a period of 12 months from the completion date of the new wastewater system installation.

The purpose of this charge is to defray in part the cost of installing collection mains which are necessary to provide wastewater collection service to abutting properties and which have been provided at the expense of the Authority or persons, firms or corporations other than the applicant. The charge shall be paid prior to the issuance of a plumbing permit from Code Compliance.

3. Grinder Pump Installation and Maintenance Charge.

- (a) Any applicant for a sewer connection requiring a residential grinder pump may purchase the grinder pump (that meets Authority Standards and Specifications) plus ancillary parts from the Authority at cost if the grinder pump is necessary to replace an existing septic system. In addition, if the connection to the public sewer system is replacing a septic system, the applicant is eligible for the deferred payment plan discussed in Paragraph G, Section 2.
- (b) The Authority may, at the applicant request, install the residential grinder pump for the cost of materials as stated above plus labor and equipment costs. These costs are in addition to the normal Sewer System Facilities Charge if required. Grinder pumps will normally be installed within the existing right-of-way where the force main is located. If the topography dictates that the grinder pump be located within the applicants property then the Authority will prepare the necessary plat and easement for the applicant to execute to permit installation of the grinder pump on the applicants property.
- (c) A annual grinder pump maintenance charge of ~~\$300.00~~ **\$260.00** shall be paid for each separate connection to a grinder pump when the operation and maintenance of said residential grinder pump is the responsibility of the Authority. The payment for this charge will be prorated in equal amounts in the customers' utility service charge billing. The Authority shall not maintain nonresidential grinder pumps or other commercial pump stations unless such utility maintenance is deemed by the Authority to be in the interest of the public health or is necessary to protect the integrity of the system, or such facility is located within a designated Reservoir Protection Zone.
- (d) Maintenance of sewage grinder pumps is the responsibility of the property owner. The property owner may contract with the JCSA for maintenance services. Maintenance contracts are between the property owner and the JCSA, and are not transferable or assignable by the property owner. Upon a transfer of title or ownership of the land upon which the grinder pump is located, a new contract for maintenance may be formed with the JCSA at the owner's election. Any prior